



2016-2017

Office of Academic Affairs

APPLICATION FOR PROMOTION/CAREER FACULTY CONTRACT

(Apply Fall 2016 for promotion to be effective August 2017)

Promotion to Rank of:	Minimum year for application:
Assistant Professor	Third year as instructor
Associate Professor	Fifth year as assistant professor
Full Professor	Fifth year as associate professor
Career Faculty Contract	Final year of probationary contract

Faculty must counsel with their dean/director in advance of the initiation of this process and must adhere to their school/division's internal deadlines for submission of their portfolio to their school/division's faculty evaluation committee (FEC), if applicable. Applicant should review Section 4.10 and 4.7.2 of the Faculty Handbook for complete details on the procedure. The timetable for review of applications for promotion and career faculty contracts can be found in the Faculty Handbook Section 4.10.3.1.

Name : Adam Olson

School : Conservatory

Division : Conservatory Academics

Current Rank : Assistant Professor Title : Assistant Professor of Audio Recording

Campus phone : (540) 545-7285

Number of years in present rank at Shenandoah : 7

Number of years teaching at Shenandoah University : 10

Total years teaching : 14 years audio recording & 20 years teaching guitar

Application made for:	<input type="checkbox"/> Career faculty contract <i>(only)</i>
<input type="checkbox"/> Promotion and Career Contract	<input checked="" type="checkbox"/> Promotion in rank <i>(only)</i>
<input type="checkbox"/> Associate Professor	<input checked="" type="checkbox"/> Associate Professor
<input type="checkbox"/> Professor	<input type="checkbox"/> Professor
<input type="checkbox"/> Other	<input type="checkbox"/> Other

Adam Olson
Applicant signature

07/19/2016
Date

[Signature]
Dean signature (approving application)

9/28/16
Date

Date	Materials	From	To
Summer	Application & Portfolio	Faculty applicant	School FEC
Date as set by School	FEC letter & Portfolio	School FEC	Dean
November 1	Dean Letter & Portfolio	Dean	SU FEC
February 1	FEC letter & Portfolio	SU FEC	VPAA
March 18	VPAA letter & Portfolio	VPAA	President
April 12	Recommendations to Board	VPAA	Applicants
Spring Board Meeting - April	Promotions and Career Contracts	President	Board of Trustees
Soon after Board Meeting	Decision Letters	VPAA	Faculty Applicants